

Exterior Building Color & Material Samples

Color Drawdowns

Archaeological Resources

Airport Vicinity Development Checklist

Parking Study

Trip Generation Comparison

Parking Master Plan

David Ross

From: LTB <tbabu2020@gmail.com>
Sent: Tuesday, June 19, 2018 10:30 AM
To: Vasvi Babu; david@rossdesign.biz
Subject: Fwd: Shot Shack SMO
Attachments: Shot Shack; SMO; Approved; 061918;.pdf

SMO

----- Forwarded message -----

From: Miller, John - 579 <Johmiller@scottsdaleaz.gov>
Date: Tue, Jun 19, 2018 at 10:24 AM
Subject: RE: Shot Shack SMO
To: LTB <tbabu2020@gmail.com>
Cc: "Cluff, Bryan" <BCluff@scottsdaleaz.gov>, "Amrine, Brian - 881" <bamrine@scottsdaleaz.gov>, "Leavitt, Robert - V325" <BLeavitt@scottsdaleaz.gov>

Good morning, Tom.

Thank you for submitting your SMO Plan for review. I have reviewed and approved your plan with a few corrections.

First, I noticed that you did not mark the "Addendums attached" line on page 9, nor did you add the names of the addendums.

Second, on page 1 of 2 of the Operation Plan, I added the "Peak Time on line 6.b., as the intent is to identify when your proposed business venture will be the busiest.

Third, also on page 1 of 2, I added a phrase to paragraph 9.b., "Any refuse within 300-feet of business location and patron parking."

Lastly, I wanted to give you notice that it is highly likely your proposed business will meet the criteria for a Public Safety Plan.

SRC 23-54.A requires that you have an approved Public Safety Plan prior to opening for business if you meet the criteria, which can be found here: <https://www.scottsdaleaz.gov/police/public-safety-plan-security-training>

I am glad to discuss the triggers for the Public Safety Plan with you.

I have attached a copy of your signed SMO Plan. I tried to call you at the listed phone number, but there was no answer.

Please call or email me with any questions.

Detective John Miller

Scottsdale Police Department

480.312.8333 Office

JohMiller@scottsdaleaz.gov



From: LTB <tbabu2020@gmail.com>
Sent: Monday, June 18, 2018 3:45 PM
To: Miller, John - 579 <Johmiller@scottsdaleaz.gov>
Subject: Fwd: Shot Shack SMO

----- Forwarded message -----

From: LTB <tbabu2020@gmail.com>
Date: Mon, Jun 18, 2018 at 1:23 PM
Subject: Shot Shack SMO
To: jonmiller@scottsdaleaz.gov
Cc: Vasvi Babu <vasvibabu@gmail.com>, david@rossdesign.biz

Jon,

Attached is the SMO for my new bar- It will be an LLC but I am waiting to file for one until we get a little farther in the process. My cell is 480-231-9235.

thanks,

Tom

L. Thomas Babu, O.D.

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--

thanks,

Tom

L. Thomas Babu, O.D.

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thanks,

Tom

L. Thomas Babu, O.D.

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400952
061918

Instructions for Security, Maintenance, and Operations Plans

Follow these steps for Review and Approval

Scottsdale Police Department Liquor Investigations

Step 1

Prepare Your Security, Maintenance, and Operations
Plan (SMO Plan)

Step 2

Send a Copy of Your SMO Plan to the Scottsdale Police
Department.

Detective John Miller
480.312.8333

JohMiller@scottsdaleaz.gov

Step 3

Contact Police Detective to Discuss Your Plan.

Step 4

Meet with Police Detective, If Necessary.

Step 5

Submit your reviewed plan to Scottsdale Planning and
Development.

SECURITY, MAINTENANCE AND OPERATIONS PLAN

For Bars and Live Entertainment Use Permits



Scottsdale Police Department, 3700 North 75th Street, Scottsdale, AZ 85251

480.312.5000

FAX 480.312.770

City of Scottsdale Planning, 7447 E. Indian School, Scottsdale, AZ 85251

480.312-7000

FAX 480.312-7088

Assigned Planner:

Bryan Cluff

Police Detective:

John Miller #579

Establishment:

Shut Shack

Address:

4417 N. Saddlebag Trail

Business Phone:

Business FAX:

Maximum Occupancy:

74

Effective Date of the Plan:

Permit 6-20-18

Date of Plan Review:

06/19/18

Use Permit Issue Date:

Liquor License Number:

Contact Person (1):

Tom BABU

Home Phone: cell

480-231-9235

Contact Person (2):

Home Phone:

Purpose of the Plan

To address security measures, maintenance/refuse and operations for an establishment whose use shall require a Security Plan pursuant to Scottsdale Revised Codes. These uses typically include a Bar Use Permit and a Live Entertainment Use Permit. The contents of this plan will address the listed concerns as well as community concerns regarding:

- Any significant increase in vehicular or pedestrian traffic, including effects on parking, traffic and circulation in the area.
- Adequate control of disruptive behavior both inside and outside the premises to include property damage and refuse issues.
- Compatibility with surrounding structures and uses.

It is the intent of the City of Scottsdale to provide an environment that enhances the safeguarding of property as well as public welfare and to limit the need for law enforcement involvement.

The Permittee agrees that successful execution and enforcement of this Plan are a required condition of the use permit. Termination, cancellation, deviation or non-approval of the Plan constitutes a breach of the Plan and could result in the revocation of the use permit.

Operations and Hours

1. Permitted: LCB
 Type of Organization: Arizona Corporation Corporation
Sole Proprietorship LLC
Partnership Other
2. Managing Agents Name: Tom BABU
 Title: Managing Member
 Address: 4400 N. Scottsdale Rd 9.030
Scottsdale AZ 85251
 Phone Numbers: 480-231-9235 480-220-3014
 Fax or Other Numbers:
3. Business Owner(s) (if different than Managing Agent) Name, Address, Phone:
4. Property Owner or Property Manager (if different from Managing Agent) Name, Address, Phone: Current owner: CHEUNG CHING WONG
(IN ESCROW) - Tom BABU will be owner.
5. Hours of Operation:

	Peak/Non-Peak Night	Open to Customers	Liquor Sale Begin	Liquor Sale Ends	Closed to Customers
Monday	<u>closed</u>				
Tuesday	<u>closed</u>				
Wednesday	<u>closed</u>				
Thursday	<u>non-peak</u>	<u>6pm</u>	<u>6pm</u>	<u>1am</u>	<u>1am</u>
Friday	<u>peak</u>	<u>6pm</u>	<u>6pm</u>	<u>1am</u>	<u>1am</u>
Saturday	<u>peak</u>	<u>2pm</u>	<u>2pm</u>	<u>1am</u>	<u>1am</u>
Sunday	<u>non-peak</u>	<u>2pm</u>	<u>2pm</u>	<u>7pm</u>	<u>7pm (7)</u>
6. Promotional Events: (Attach an addendum which describes week to week promotional events you plan to have throughout the year (i.e. "Ladies night.") Do not include special events) N/A
7. Program Format/Entertainment/Advertising: (Complete for live Entertainment use Permit Only. Attach addendum that describes N/A)

entertainment format (i.e. DJ, Live music, Comedy acts etc.) See Scottsdale Revised Code – Appendix B, Zoning Ordinance for definitions.

8. Special Events:

Permittee must give notice to City of Scottsdale Planning and Development at least forty five (45) days prior to conducting Special Events on the premises. "Special Events" are any program formats varying from the regular format and audiences described or provided above organized or planned by Permittee. Scottsdale requires separate licenses for outdoor special events.

9. Cooperation/Complaints/Concerns:

Permittee will maintain communications with establishments located on and adjacent to the premises, and with residents and other businesses that may be affected by patrons or operations of the Permittee. Permittee designates the following person to receive and respond to concerns or complaints from other residents or businesses:

Name: Tom 1343v Address: 4400 N. 51st Avenue 21 Phone: 480-231-9235

Permittee, managing agents, on-duty managers, supervisors and security personnel will cooperate closely with Scottsdale Police, City of Scottsdale Code Enforcement staff or other City staff as well as business and residential neighbors in addressing and investigating complaints, criminal acts, refusal issues and any other concerns.

Security and Maintenance

Security Attire

Security personnel must be readily identifiable to police, patrons, and other employees to ensure the safety of the security staff when engaged with patrons. Security personnel should wear an appropriate styled shirt with the word "security" on both the front and back, in two (2) inch lettering and clearly visible. During cold weather, a jacket with the same inscription should be worn.

The use of radios should be employed between security staff and management when the size of the establishment limits communication efforts.

Security Officer Responsibilities

The Permittee or management must clearly delineate the below responsibilities to all new security personnel and ensure these responsibilities are explained and understood.

Civilian Security Officers will be responsible for patrolling the full property of the liquor establishment during all hours when patrons are in the establishment outside the establishment, and in the establishment parking areas.

On peak nights, there will be a minimum of 1 uniformed security officer(s). (Wearing the above-described uniform). The following responsibilities shall be agreed upon and adhered to:

1. ~~0~~-(Security officer(s) will be responsible for roving the interior of the business and identifying hazards, problems, and maintaining guest safety.
2. ~~0-1~~ Security officer(s) will be responsible for checking identifications at the front door. Acceptable identification are those listed in Arizona Revised Statutes Title 4, section 241A and apply to patrons accessing any area of the licensed premises, including the time period of After Hours, if applicable. Additional responsibilities shall include: access control, counting of patrons, and prevention of intoxicated patrons from entering the business.
3. ~~0~~-(Security officer(s) will be responsible for conducting roving patrol of the exterior in an effort to prevent criminal behavior, maintain the peace and prevent refuse issues. This patrol shall include all parking areas to prevent a gathering of patrons during business hours and up to thirty (30) minutes after closing.

In addition, security officers will report all acts of violence to management personnel, complete a written report log the act of violence, and contact Scottsdale Police Department immediately. Liquor establishment management and/or ownership has the ultimate responsibility for the recording of the act of violence, logging of the act of violence, and reporting the act of violence to the police department and the State Department of Liquor Licenses.

Management Responsibilities

The Permittee must clearly delineate the below responsibilities to all managers, assistant managers, and person(s)-in-charge and ensure these responsibilities are understood and followed.

The manager(s) shall ensure that all employees, security staff and off-duty officers (if applicable) be trained and knowledgeable about the contents of this plan. The following shall be agreed upon and adhered to:

1. There will be a minimum of 1 manager(s) available during peak nights.
2. There shall be a general manager and one assistant manager on duty all hours while open for business and for thirty minutes after closing.
3. A manager shall be identified as the "Security Manager" for the establishment and be responsible for ensuring that a safe environment exists; for the supervision of all security personnel and that all security personnel as identified here shall meet or exceed the requirements established by A.R.S. 32-2621 through A.R.S. 32-2636, as amended, relating to security personnel and guards, and any regulation issued pursuant thereto.
4. At least one security manager will be on duty until one hour after closing or the last security officer is off duty, whichever occurs last.

Uniformed Sworn Officer Responsibilities:

If Off-duty law enforcement is used for security, it is the responsibility of the Permittee or management to clearly delineate the following responsibilities, which include at a minimum the following:

1. Conduct traffic control as needed.
2. Assist civilian security officer(s) in removal of disorderly and/or intoxicated guests and maintain the peace outside the establishment.
3. If necessary, patrol the exterior portions of the business to maintain the peace as well as prevent criminal acts.
4. If a valet is utilized, maintain the peace in the area of the valet.
5. Assist Security Officers with maintaining order in the entrance line and assist in discovery of underage patrons attempting admittance.

☐ I plan to hire _____ officer(s) during peak nights from (name of agency) _____.

☒ I do not plan to hire off duty law enforcement.

Parking

In order to reduce criminal activity that negatively affects the nearby businesses, the Permittee is responsible for the designated parking area to include any lots used by the Permittee's contracted valet company. It is the Permittee's responsibility to ensure that parking areas utilized by patrons and employees will be routinely patrolled by security staff so parking areas are not used: as a gathering place for consumption of spirituous liquor for violations of state or city laws for acts of violence, or disorderly conduct. Management will ensure that all patrons have left the parking areas within thirty minutes after the designated closing time.

If valet is used, it is the Permittee's responsibility to ensure the valet company meets all the requirements of the City of Scottsdale and has a valid valet license and permit prior to conducting valet business.

Refuse Plan

It is the Permittee's responsibility to ensure refuse containers are properly used and the area in and around the business is kept clean. Failure to do so will result in an investigation and possible citation from the City of Scottsdale Code Enforcement or other governmental agencies.

At closing, management will be responsible for refuse pick-up and any appropriate cleaning, for any refuse found within a 300 foot (three hundred) radius of the business. This will also include patron parking lot(s), valet parking lot(s) and employee parking lot(s). All bottles, trash, bodily fluids or secretions and refuse found on streets, sidewalks, private property and empty lots within the above designated areas will be placed in the refuse container or cleaned appropriately.

Enforcement of Security Plan

Violations of this Security Plan will be enforceable by City of Scottsdale Police Officers and/or Code Enforcement employees and may constitute grounds for revocation of applicable use permits relating to the establishment.

Violation, amendment, revocation, as defined in Scottsdale City Zoning Code Sec. 1.402.

Conditional use-permits, which have been approved by the City Council, shall be subject to the following procedures and criteria regarding any violation, amendment, or revocation.

- The violation of any condition imposed by the conditional use permit shall constitute a violation of this ordinance and shall be subject to the requirements of Section 1.1400 et seq.
- Conditional uses shall be developed in conformance to the approved plans as determined by the Zoning Administrator. An amendment to a conditional use permit is required before implementation of any material change in the scope and nature of an approved conditional use, material change in any conditions or stipulations to a conditional use permit or material change in the physical size, placement or structure of property subject to a conditional use permit. The Zoning Administrator shall have the discretion to determine if a proposed change warrants an amendment. An amendment must be approved as provided in Section 1.400 et seq. for the approval of conditional use permits.
- The Zoning Administrator may recommend to the City Council and the City Council may effect revocation of a conditional use permit pursuant to Section 1.402 of the Scottsdale Zoning Code for acts including but not limited to:
 1. A violation of the Plan;
 2. Violation of the conditions of the Use Permit;
 3. Violation of Scottsdale ordinances or law;
 4. Repeated acts of violence or disorderly conduct as reflected by police calls for service or offenses occurring on premises utilized by patrons of the Permittee, or failure to report acts of violence;
 5. Failure of the Permittee to take reasonable steps to protect the safety of persons entering, leaving or remaining on the premises when the Permittee know or should have known of the danger to such person, or the Permittee fails to take reasonable steps to intervene by notifying law enforcement officials or otherwise to prevent or break up an act of violence or an altercation occurring on the premises or on premises utilized by patrons and employees of the Permittee when the Permittee know or reasonably should have known of such acts of violence or altercations;
 6. Any enlargement or expansion of the premises, plan of operation or program format without appropriate approval from the City;
 7. Misrepresentations or material misstatements of the Permittee, its agents or employees.

Dissemination of the Security Plan

- A copy of this security plan must be provided to each security officer and off-duty sworn law enforcement officer as well as the manager(s) and assistant manager(s) employed by the permittee.
- A reading log will be maintained and will be signed by each of the above persons, stating they have read and understood this plan. Each security employee must read the plan once per year, or when there are any changes to the plan.
- A current copy of this plan will be maintained on the premises at all times, and a copy of this plan must be made available upon request of any code enforcement officer or police officer.
- Failure to conform to this plan will be considered a violation of the use permit.

Termination of the Plan


This plan shall terminate when the applicant's Use Permit terminates.

Enclosures


- ☒ Addendums attached
☐ No enclosures

BAR USE CRITERIA, OPERATION
PLAN

APPLICANT/MANAGEMENT:

Name: Tom BABU
Address: 4400 N. S. Asdahi Rd #9-830 65251
Phone: 480-231-9235
Date: 6-18-2018
Signature: 

APPROVED BY:

Detective: JOHN MILLER
Phone: 480-312-8333
Date: 06/19/18
Signature: 

Bar Use Criteria



Criteria for Bar Use

In addition to the standard Conditional Use Permit criteria outlined in the Zoning Ordinance Section 1.401 please respond to the following criteria in the Project Narrative:

Sec. 1.403 (C.1.)

C.1 Bars, Cocktail Lounges, And/Or After Hours Establishments.

1. The use shall not disrupt existing balance of daytime and nighttime uses.
2. The use shall not disrupt pedestrian-oriented daytime activities.
3. If the site is located within the downtown overlay district D-O then:
 - a. The use shall not encourage displacement of daytime retail uses unless it can be demonstrated that the proposed use shall promote diversity of first floor uses along the street.
 - b. The required parking for the use shall be within six hundred (600) feet of the property and shall not be separated from the property by a major or minor arterial street.
4. If the use is located within five hundred (500) feet of a residential use or district then:
 - a. The use shall not adversely impact residential uses.
 - b. The use shall provide methods of buffering residential uses.
5. An active management and security plan shall be created, approved, implemented, maintained, and enforced for the business.
6. The property owner shall create a written exterior refuse control plan for approval by the City.
7. The property owner shall demonstrate how noise and light generated by the use shall be mitigated.
8. The use shall conform to the parking requirements of Article IX and shall not exceed capacity for traffic in the area.
9. After hours establishments must maintain a valid after hours establishment license.

Planning and Development Services

7447 E. Indian School Road, Suite 105, Scottsdale, AZ 85251 • Phone: 480-312-7000 • Fax: 480-312-7088

Bars & Restaurants



Need to Know – If you are considering locating a bar or restaurant in Scottsdale, it is important to be aware of city license and zoning requirements (**prior to committing to a business location or submitting a liquor license application to the State.**) In some instances, bars may require a Conditional Use Permit that may take 4-6 months to obtain. This webpage outlines a six-step process to ensure you are fully informed/aware of the specific regulations that relate to bars/nightclubs and restaurants in Scottsdale.

Step 1) Identify what type of State Liquor License (Series #) you are applying for

Step 2) If you are applying for any of the following State Liquor Licenses you may also have to acquire a city of Scottsdale conditional use permit:

Series 03 - Microbrewery

Series 12 - Restaurant

Series 06 - Bar

Series 13 - Domestic Farm Winery

Series 07 - Beer & Wine Bar

Series 14 - Club (Private)

Step 3) Determine whether your establishment is a bar/nightclub or a restaurant. In Scottsdale, you are considered a bar/nightclub or a cocktail lounge if you meet any of the following criteria:

- ☐ Bar service area more than 15% of the gross floor area
- ☐ If you have a kitchen less than 15% of the gross floor area
- ☐ Age verification is requested for admittance
- ☐ A cover charge is required for admittance (except for special events approved through city's special event process)
- ☐ Less than 40% of gross revenues are generated from the sale of prepared food
- ☐ The business remains open and liquor sales continue but the kitchen closes before 9 p.m.

If you checked any one of the above, you are considered a bar and may be required to obtain a conditional use permit. Proceed to step #4 for information about determining applicability. If you did not check any of the above criteria, you can proceed to step #5.

Step 4) If your business meets any of the above criteria, please contact the City of Scottsdale immediately to determine applicability of the regulations and the most efficient process to meet the regulations. Please call 312-7000 to schedule an appointment

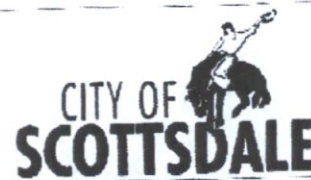
Step 5) All liquor license applications in Scottsdale are required to complete a [questionnaire](#) (PDF) and either email to planninginfo@scottsdaleaz.gov or deliver to the [One Stop Shop](#). Business hours are 9am to 5pm

Step 6) A Scottsdale (city) Tax & License Spirituous Liquor Permit Application is also required.
Contact (480) 312-2400

Planning and Development Services

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Operation Plan



An Operation Plan explains operational characteristics of a proposed use.

1. Business use type: 06 BAR
2. Days of Operation: Thurs Sunday
3. Hours of Operation: Thurs 6-11 PM Fri 6-11 PM SAT 2-11 PM Sun 2-7 PM
4. Number of employees
 - a. Full time, indicate work shift MANAGER All Hours ①
 - b. Part time, indicate work shift Barkeepers/Gar Back ② staggered Hours security ③
5. Other business officials on site if not employees owner
6. Customer characteristics
 - a. Patron seating 74
 - b. Frequency and peak time of customer activity IN/OUT of Foot Traffic customers 10 PM - 2:30 AM DAILY
7. Outdoor operations
 - a. Explain all outdoor activities (e.g. everything that takes place outside the confines of an enclosed building):
 - Parking Street ; leased Parking Garage
 - Loading BACK
 - Storage on site
 - Display None
 - Product demonstrations/testing None
 - Activities that take place within areas that are walled but not roofed or covered None
 - Other activities None
8. Description of service activities such as parking lot sweeping, loading, trash hauling and similar associated activities. Cleaning & Maintaining all surrounding Areas
 - a. Frequency of service Activities, days of week, hours of day continuous
 - b. Location of Service Activities relative to lower intensity uses on site
9. Description of refuse removal: Dumpster in Back
 - a. The location of anticipated parking area for customers including those located off the site. Street Parking & Garage parking for Entertainment District
 - b. The area surrounding the property that will be cleaned of debris by the applicant All owners Property - ANY REFUSE WITHIN 300-FEET OF BUSINESS LOCATION AND PATRON PARKING.
 - c. Time of day of refuse removal. Mornings & Late Night

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Jgm

Operation Plan



An Operation Plan explains operational characteristics of a proposed use.

10. Description of activities that generate noise that will be apparent to/from adjoining properties.
 - a. Source of noise Recorded music
 - b. Noise level in DBA at source of noise and point of impact mild-moderate
 - c. Description and diagrams of noise source location Inside speakers
11. Description and documentation of how noise is abated
 - a. Narrative description Top 40 hits - Background will not louder than street noise
 - b. Attach site plans, elevation, and other plans that visually demonstrate noise source and noise levels, and how noise will be abated
12. Proposal for noise monitoring and maintenance of acceptable noise level:
Noise level will be lower or equal to next door establishment, in Entertainment District.

Schools Only:

1. Number of students on site at any given time: _____
2. Frequency of drop offs and pick-ups (start and stop times) on each day of the week: _____

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